



The Architects
Professional
Examination
Authority in
Scotland Ltd

**Approved by APEAS Board
on: 3 September 2025**

**Part 3 Examination in
Professional Practice
and Management**

Artificial Intelligence (AI) Use policy

The Architects Professional Examination Authority in Scotland Ltd (APEAS) is a company limited by guarantee, Reg No. 252403 (Scotland) and a charity registered in Scotland, No: SC035736 © 2019

Registered office: 15 Rutland Square, Edinburgh, EH1 2BE, Tel: 07483 153983, Email: info@apeas.org.uk, www.apeas.org.uk

1 Purpose

This policy sets out the permitted and prohibited uses of Artificial Intelligence (AI) technologies by candidates undertaking the APEAS Part 3 Examination in Professional Practice and Management. This policy applies to all three components of the APEAS Part 3 Professional Examination, namely:

- the Practice Paper
- the Experience Based Analysis
- the Record of Experience/Evaluation of Experience

This policy ensures fair assessment, professional integrity, and alignment with the values of the architectural profession.

2 Background

The APEAS Examination Committee acknowledges the increasing use of Artificial Intelligence in architectural practice across the United Kingdom. The Committee also accept that as the Part 3 Examination should reflect what takes place in architectural practice then candidates should be allowed to use AI as part of preparing their documentary submissions for the Part 3 Examination. Candidates should read this policy carefully to ensure they understand when AI can be used in preparations for the Part 3 Examination and when it cannot be used.

3 General Rules

The following general rules apply to the use of AI in the APEAS Part 3 Examination:

- Candidates must maintain authorship integrity of all submitted work: that each candidate is the author of their own submitted work.
- All submissions must reflect the individual candidate's knowledge, understanding, experience, and judgment.
- AI tools may assist with spelling, grammar, formatting, and language clarity, but must not be used to provide professional reasoning or original insight.
- All AI use must be declared in accordance with Section 5 of this policy.

4 AI Use in Specific Assessment Components

4.1 Practice Paper

Permitted:

- AI tools, regardless of which software package is used, may be used during preparation for the examination to clarify concepts, summarize reading material, or test understanding.
- Language assistance tools for spelling and grammar corrections during drafting are permitted.

Prohibited:

- Real-time AI assistance during the examination is not allowed. The examination is to be completed solely by the candidate.
- Submitting AI-generated responses in full or in part is considered examination misconduct.

It must be emphasised that a candidate who uses AI to generate answers to Practice Paper questions run a significant risk of being unable to demonstrate sufficient knowledge, understanding and professional competence when answering Practice Examiners questions on these AI generated answers at Oral Examination.

4.2 Experience Based Analysis

Permitted:

- AI tools may be used for:
 - Grammar and spelling corrections
 - Improving structure* and clarity** of writing
 - Formatting and citation assistance
 - Generating diagrams or images if the candidate designs them and inputs clear instructions

Prohibited:

- Using AI to:
 - Generate analysis, conclusions, or reflections
 - Rewrite or ghostwrite part or all the report
 - Fabricate Experience Based Analysis content or project data
- The report must be based on first-hand project/thematic experience and candidate-authored analysis.

4.3 Record and Evaluation of Experience

Permitted:

- AI tools may support formatting, summarize long texts, or improving grammar.

Prohibited:

- Using AI to:
 - Fabricate project details, responsibilities, or timelines
 - Create evaluation narratives
- Experience evaluations must be based on the candidate's genuine professional activities.

5 Risks of Misuse

Improper use of AI may result in:

- Nullification of results
- Disqualification from the examination process

A candidate who believes their use of AI is fair, although it has been deemed misuse by the Examination Committee, may appeal against the Examination Committee's decision using the APEAS Appeals Procedure.

6 Declaration of AI Use

Candidates and their mentors must include a signed AI Use Declaration Form with their submissions, stating:

- What AI tools were used

- For what purpose

Where AI is used simply to reference information it should be identified in the same way as all other sources of information are referenced.

Omission or misrepresentation of AI use may constitute examination and professional misconduct.

7 Review and Updates

This policy is subject to annual review to reflect technological developments and ethical standards in professional practice and education.

8 Contact

For clarification on permitted AI use, contact APEAS

*Structure when writing refers to the arrangement of words, sentences and paragraphs to produce a logical flow of ideas.

**Clarity in writing normally refers to how easy it is to understand a piece of writing